



City of Naples

Naples City Council Meeting Agenda
May 12, 2016 - 8:30 p.m.
1420 East 2850 South
Naples, UT 84078

Opening Ceremonies

1. Approval of Agenda
2. Approval of Minutes - April 28, 2016 Regular Council Meeting
3. Any follow up matters from meeting of April 28, 2016
4. Approval of Bills - Connie Patton
5. Local Consent Permit for Single Event Zeco Charity Golf Tournament - Tina Dansie
6. Final Approval for FedEx Building Plans
7. Business License Approvals - Classy Brass Reloading & Hair by Boe
8. Approve Purchase of Herbicide - Jim Harper
9. Approve Road Dedication for Extension of 2850 South to Naples City
10. Approve City Cell Phone Proposal - Joshua Bake
11. Approve 5% Salary Increase for Administrative Secretary - Joshua Bake
12. PUBLIC HEARING - Open and Amend FY 2015/2016 Budget
13. Approve FY 2016/2017 Tentative Budget
14. Other Matters/Future Council Matters
15. Motion to Adjourn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Naples City offices at 789-9090, 1420 East 2850 South, Naples, UT 84078 at least 48 hours in advance of the meeting. Meetings are held at 1420 East 2850 South, Naples, UT.

The undersigned, duly appointed City Recorder, does hereby certify that the above agenda was faxed or emailed to the Vernal Express. The agenda was also posted in the City Hall lobby, outside the door of the City Office building, on the City's website www.naplescacityut.gov, and on the State Public Meeting Notice website <https://pmn.utah.gov>. Nikki W. Kay

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Naples: City Council

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Body: [City Council](#)

Subject: Budgeting Business

Notice Title: Naples City Council

Notice Type: Meeting, Hearing

Event Start Date & Time: May 12, 2016 8:30 PM

Event End Date & Time: May 12, 2016 9:30 PM

Description/Agenda:

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Notice of Electronic or telephone participation:

n/a

Other information:

Meeting Location:

1420 E 2850 S
Naples , 84078

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Contact Information:

Nikki Kay
4357899090
nkay@naples.utah.gov

Audio File Address

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Naples City Council

April 28, 2016

Minutes

The regularly scheduled meeting of the Naples City Council was held April 28, 2016, 7:30 p.m., at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

DATE, TIME & PLACE OF MEETING

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, Dennis Long, and Dan Olsen. Kenneth Reynolds was absent.

COUNCIL MEMBERS ATTENDING

Others attending were Jim Harper, Liberty Best, Jamie Walker, Jessica Alexander, Doug Folsom, Scott Chew, Tami Chew, Orlan Anderson, Connie Patton, Mark Watkins, Joshua Bake and Nikki Kay.

OTHERS ATTENDING

At 7:30 p.m. Mayor Dean Baker welcomed everyone and called the meeting to order. Mayor Baker opened the meeting with the pledge of allegiance. Councilman Dan Olsen offered the invocation.

OPENING CEREMONY

Mayor Baker presented the agenda for approval. Mayor Baker and Councilman Long both wanted to add an item under 'Other Matters.' Dennis Long **moved** to approve the agenda. Gordon Kitchen **seconded** the motion. The motion passed with all those in attendance voting aye.

AGENDA APPROVED

Mayor Baker presented the minutes of the April 14, 2016-regular city council meeting for approval. Robert Hall **moved** to approve the minutes. Dan Olsen **seconded** the motion. The motion passed with all voting aye.

MINUTES APPROVED

Mayor Baker presented the minutes of the April 11, 2016-emergency meeting. Dan Olsen **moved** to approve the minutes. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

Mayor Baker asked if anyone had something they wanted to follow up on from the previous meeting. Councilman Kitchen asked if any more information was gained on whether or not B.H.I. is responsible for the utility costs of the fire station while it was still under construction. Joshua said he had not heard back from B.H.I. so he tried to follow up with Justin

FOLLOW UP ITEMS FROM PREVIOUS MEETING

Wallace with FFKR and had not heard back from him yet.

Council Olsen asked about the replacement of the mallets for the musical instruments at the park. Jim said they have been ordered but didn't know anything beyond that. Councilman Olsen asked him if he would follow up on that.

Connie Patton presented the bills in the amount of \$27,325.43. Councilman Long **moved** to approve the bills. Dan Olsen **seconded** the motion. The motion passed with the following roll call vote:

| | |
|------------------|--------|
| Gordon Kitchen | Aye |
| Kenneth Reynolds | Absent |
| Dennis Long | Aye |
| Dan Olsen | Aye |
| Robert Hall | Aye |

APPROVAL OF THE BILLS

Orlan Anderson came before the Council to explain an upcoming event they are planning. Mr. Anderson said he was not there to ask for money. He told the Council there are several Southern Utah counties that hold ATV jamborees and they are very successful. He said there are several trails in our area and they decided they would like to try and host one. He told the Council he was looking for the support of the local governments as some of the ATV trail heads will have to be accessed through the City. Mr. Anderson said they spoke with the management at the Microtel who are very interested in having their motel serve as the base for everyone to meet. He said they are planning the event for July and have advertised on social media and through different groups. He stated they were also planning evening activities such as barbeques and rodeos. Council members encouraged Mr. Anderson to work with Chief Watkins in determining what roads could be used. Councilman Long also expressed his appreciation for picking the Microtel to serve as their base.

ATV JAMBOREE EVENT

Doug Folsom with Utah Local Governments Trust came to present a safety award to Naples City. Mr. Folsom said the award is given when entities work toward preventing claims and unnecessary losses. He thanked Jim Harper, Chief Watkins and Joshua Bake for implementing those practices and requirements in order to qualify for the award. Mr. Folsom said there was a cash award, along with future discounts on insurance premiums, given in association with

U T A H L O C A L GOVERNMENTS TRUST AWARD

the plaque he presented. Mayor and Council thanked Mr. Folsom for coming and the others for their efforts in obtaining this award.

Representative Chew addressed the Council and gave an update on the latest legislative session. Mr. Chew reported on several of the bills considered this last session and their potential impact on the City. He stated water was a big issue, air quality, education, and Justice Courts. Mr. Chew invited the Council to contact him with anything they feel concerned about so he can weigh in on it. He stated how much he enjoys being able to represent the Basin.

Mayor Baker reminded the Council they told Uintah County Commissioners they would put the proposal for the Storm Water Master plan back on the agenda for a final decision. He stated he attended the meeting with Vernal City where this was discussed and they voted to not go with it at this time. Councilman Kitchen said as he has continued to review this, and he wanted to thank CIVCO for their work on identifying issues in Naples City, he thinks the City can do many of these projects on their own and at a better cost. He said as they do some of the projects they need to make sure the County is notified of those. Councilman Kitchen said they also need to keep in mind the airport has only been engineered for a ten-year storm and they need to make sure they don't move more water onto them than they can handle. Councilman Kitchen said as they looked at where the money could come from he was still not comfortable with how favorably the canal companies were coming out in this. Mayor Baker said the intent is good and the project is good but the timing is not good for the money. Mayor Baker said the City will continue to try and mitigate anything within the City. Councilman Kitchen said now is not the time with the funding. Mayor Baker thought maybe the County should try and use money to update the 2008 study and the costs associated with each project. Councilman Long and Councilman Hall both expressed their hesitancy to go with the project at this time. Mayor Baker stated he was glad the County included the City and it was good to try and come together to work on this. Councilman Olsen and Councilman Kitchen felt it brought awareness of each other as neighbors and taking surrounding areas into consideration when you are making decisions that affect the whole area. Councilman Kitchen also stated he was disappointed in the engineering of the airport and how that limits what the City will be able to do in this regard. Robert Hall **moved** to not participate in

LEGISLATIVE UPDATES

DISCUSSION ON PROPOSAL BY UINTAH COUNTY FOR STORM WATER MASTER PLAN

the drainage project at this time. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Joshua Bake submitted the actual travel expenses for his trip to St. George for the finance conference. He stated he learned a lot of really good things. The final cost was \$506.68. Gordon Kitchen **moved** to approve the travel. Dan Olsen **seconded** the motion. The motion passed with all the following vote:

| | |
|------------------|--------|
| Robert Hall | Aye |
| Dan Olsen | Aye |
| Dennis Long | Aye |
| Kenneth Reynolds | Absent |
| Gordon Kitchen | Aye |

***RATIFY TRAVEL FOR
JOSHUA BAKE***

Chief Watkins submitted a travel request for Lieutenant Cox to attend a Child Abuse Symposium. Chief Watkins explained the CJC pays the cost of the training and the only request being made was for the \$90 per diem. Gordon Kitchen **moved** to approve the request. Robert Hall **seconded** the motion. The motion passed with a roll call vote as follows:

| | |
|------------------|--------|
| Robert Hall | Aye |
| Dan Olsen | Aye |
| Dennis Long | Aye |
| Kenneth Reynolds | Absent |
| Gordon Kitchen | Aye |

***TRAVEL REQUEST FOR
POLICE DEPARTMENT***

Jim Harper submitted a request for two signs for the road department. He told the Council the signs are to be used by the road department so they don't have to use flaggers while they crack seal the roads. Jim submitted two bids for the signs. Mayor Baker asked about the MUTCD standards. Jim said those were federal standards for traffic control. Jim said they use it for marking the roads and for road standards. Joshua looked it up and said it is the manual on uniform traffic control devices. Mayor Baker wanted to know if those were UDOT standards. Jim said UDOT standards can go higher than those set by the uniform standards and they usually go by UDOT standards. Mayor Baker wanted to know why they did that. Jim said UDOT changed their standards due to accidents and injury and tried to make them safer. Councilman Kitchen said he can understand why UDOT would do that because their roads are heavily traveled but the City's are not. Mayor Baker said they might need to come down on some of those standards where their roads

***APPROVE EXPENDITURE
FOR ROAD SIGNS***

are not as busy. Jim said they could do that to a certain extent but it is still the safety of the public, the safety of the construction, and the safety of their crew. Jim said they do a lot of work on the highway and they have to use those standards. Mayor Baker said he understands that but when they are not on the highway they could use the uniform standards. Mayor Baker thought they might want to look at those. Jim said he would like to bring a report showing the difference of the standards. Councilman Kitchen said if he was going to do that he wanted to see the fiscal impact of the differences. He wanted to know what the cost difference is going to be to maintain them. With no other discussion Dan Olsen **moved** to approve \$519.09 for the signs. Robert Hall **seconded** the motion. The motion passed with the following roll call vote:

| | |
|------------------|--------|
| Gordon Kitchen | Aye |
| Kenneth Reynolds | Absent |
| Dennis Long | Aye |
| Dan Olsen | Aye |
| Robert Hall | Aye |

Mayor Baker stated he placed the discussion on the lease agreement for a backhoe back on the agenda after talking with another entity about this agreement. Joshua Bake said he spoke with the person in charge of the lease agreements and was told they would open up the program for this one week only to honor those people who were in the process of trying to lease these vehicles. He stated it would be a five year agreement and the City would receive a new backhoe each year. He stated this would be for 300 hours of use on the machine and anything over that would be \$20 per hour. Joshua said everything looked in order and he thought it would be a good deal. Councilman Hall wanted to know who would insure the backhoe. Mayor Baker thought there would be a warranty on it. Joshua said there are warranties that would cover the parts but the City would insure it though ULGT. Councilman Kitchen wanted to know why we needed this "deal." Mayor Baker said we don't necessarily need the "deal," he just got more in depth about it because Ashley Valley Water & Sewer is going to do two of these. Mayor Baker said he thought they just needed to check into it. Councilman Kitchen wanted to know what the purpose of it would be, why do they need it. Joshua said if they were to rent a backhoe two times they would have paid for it with the lease. He said they can do without it but there are

***DISCUSSION ON LEASE
AGREEMENT FOR
BACKHOE***

certain projects they can do faster with it. Councilman Kitchen wanted him to identify the projects. Mayor Baker said they could work on the issue in Sunstone, they could do ditch cleaning, he said they could clean up the barrow ditches. Mayor Baker said he wasn't overly advocating it. He said he checked into a little bit more and thought they could bring it back for discussion because the price will go up. Councilman Kitchen said his opinion was they don't have a use for it. Jim said they could use it for the barrier by the fire station and they have some old road cuts that need repaired. Councilman Long said he didn't have a problem with it because he knew they were going to find ways to use it. Councilman Hall was worried about the hidden fees and wondered how much more it was really going to cost. Mayor Baker said you'll have the fuel and regular maintenance of it. Councilman Long wanted to know if Jim knew if other entities who have utilized this program are happy with it. Jim said Vernal City is. Mayor Baker said he knew AVW&S was going to do two of them. Councilman Kitchen said that is the business they are in. Councilman Olsen said he wouldn't be opposed to a one year lease to see how it works. Councilman Hall said if they are only going to enter into the lease for one year he would make that **motion**. A discussion was then held about whether or not this really could be a yearly lease and if the money was available in the budget. Councilman Hall **amended** his motion to enter the lease agreement for up to five years. Dan Olsen **seconded** the motion. The motion passed with the following vote:

| | |
|------------------|--------|
| Gordon Kitchen | Nay |
| Kenneth Reynolds | Absent |
| Dennis Long | Aye |
| Dan Olsen | Aye |
| Robert Hall | Aye |

Joshua Bake asked the Council for approval to send a request for proposal notice to the newspaper for audit services. He stated Bob Foley has been doing the audit for the past several years and their firm was recently sold. Joshua said the new company did a fantastic job but felt this was a good time to request a bid for those services. Joshua said they have a sample RFP ready to go out. Dennis Long **moved** to approve sending the notice. Gordon Kitchen **seconded** the motion. The motion passed with all voting in the affirmative.

***APPROVE REQUEST FOR
PROPOSAL NOTICE FOR
AUDIT SERVICES***

Joshua Bake said the City sponsored an essay contest for the

ESSAY CONTEST FOR

new fire station. He said students from Naples Elementary and Davis Elementary 4th and 5th grades participated. Joshua said the teachers graded the essays and gave their recommendations to him and Joshua was asking the Council to read them and select their top three. He said the students assignment was "Firefighters My Heroes." Josh said they would notify the winners and invite them and their parents to the open house where they would recognize them. He said they will know they have won when they come to the open house. He said they will announce at the open house who was selected as first, second, and third place finish and then have the student slide down the fire pole, take their picture, and invite them to a Council meeting to present them with the picture. Joshua asked the Council to have their top three choices back to him by Monday.

NAPLES FIRE STATION

Mayor Baker said the Council previously approved \$500 for the Chamber fire station open house. He said he would like to increase that amount to \$1,000. Dan Olsen **moved** to approve up to \$1,000 for the open house. Robert Hall **seconded** the motion. Councilman Kitchen wanted to know why it went up by \$500. Mayor Baker said it became an issue to try and collect the money from the Chamber members who would be attending so he decided to have the City pay for the lunches. With no other discussion the motion passed with the following vote:

DISCUSSION AND APPROVAL OF EXPENDITURES FOR FIRE STATION OPEN HOUSE

| | |
|------------------|--------|
| Robert Hall | Aye |
| Dan Olsen | Aye |
| Dennis Long | Aye |
| Kenneth Reynolds | Absent |
| Gordon Kitchen | Nay |

Joshua Bake updated Council members on the status of the budget at this time. He showed the actual budget and the trend of the last three years with revenue and expenditures. Joshua explained the need for budget cuts at this time and gave his recommendations. Joshua pointed out how well each of the departments are doing to keep expenditures under control. He recognized both Chief Watkins and Jim Harper for the cuts they have made and how well they have managed their departments to help keep expenditures down. Joshua pointed out that in actual amounts total revenue was 3.5% over actual total expenditures. He stated he would go over these amounts in greater depth when the Council met to open and amend the budget.

REVIEW FINANCIAL REPORTS/BUDGET UPDATE

Mayor Baker noted the Chamber was holding an awards banquet on May 12, 2016 and the Council is invited. There was a discussion to cancel the meeting but Nikki reminded the Council they needed to have a tentative budget adopted by then and Joshua reminded them of the final approval for the FedEx building. Robert Hall **moved** to change the meeting time to 8:30 p.m. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

***OTHER MATTERS OR
FUTURE COUNCIL
MATTERS***

Councilman Long asked about the road patch at 500 E 2500 South. Jim Harper said it was a temporary patch and it would be repaired when the weather warms up.

Nikki Kay asked the Council if they would set a public hearing on May 12, 2016 to open and amend the budget. Dan Olsen **moved** to hold a public hearing to open and amend the budget. Dennis Long **seconded** the motion. The motion passed with all in attendance voting aye.

With no other business before the Council, Dennis Long **moved** to adjourn the meeting at 9:35 p.m. Robert Hall **seconded** the motion. The meeting was adjourned by all voting in favor of the motion.

MOTION TO ADJOURN

APPROVED BY COUNCIL ON THE 12th DAY OF MAY 2016

BY: _____

ATTEST: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

| GL Acct No | Vendor | Vendor Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|------------------------------|--------|---------------------------------|----------------------------------|----------------|--------------|----------------|
| 10-22500 HEALTH INSURANCE | 22 | American Family Life Assurance | Insurance Premium/employee w/h | 35952 | 04/25/2016 | 833.71 |
| 10-22500 HEALTH INSURANCE | 410 | HealthEquity, Inc. | HSA Monthly Fees | P9GPDO | 05/01/2016 | 64.90 |
| 10-22500 HEALTH INSURANCE | 490 | Judd, Dennis L. | D. Judd dental insurance | 490-416 | 04/30/2016 | 89.46- |
| Total : | | | | | | 809.15 |
| 10-41-230 TRAVEL & PER DIEM | 1081 | Utah League of Cities & Towns | Midyear Conference Registration | 29171 | 03/31/2016 | 320.00 |
| 10-41-610 MISCELLANEOUS EX | 1081 | Utah League of Cities & Towns | Local Officials Day Registration | 28859 | 03/31/2016 | 75.00 |
| Total LEGISLATIVE: | | | | | | 395.00 |
| 10-43-230 TRAVEL & PER DIEM | 1210 | Zion's First National Bank | Reservation for J. Bake | 2469216FX | 04/18/2016 | 131.68 |
| 10-43-250 VEHICLE MAINTENA | 277 | Dan's Tire Service | Rotors turned | 211003 | 05/03/2016 | 95.00 |
| 10-43-250 VEHICLE MAINTENA | 277 | Dan's Tire Service | Inspection | 211087 | 05/05/2016 | 15.00 |
| 10-43-250 VEHICLE MAINTENA | 958 | Main Street Auto | Brake pads | 841392 | 05/02/2016 | 76.66 |
| 10-43-251 FUEL & OIL | 871 | Wex Bank - Sinclair Fleet Track | Fuel & oil | 44925356 | 04/30/2016 | 134.84 |
| 10-43-251 FUEL & OIL | 919 | State of Utah Gascard | Fuel | NP47354186 | 05/02/2016 | 37.69 |
| 10-43-330 EDUCATION AND TR | 1210 | Zion's First National Bank | Registration for APA | 2449398F | 04/18/2016 | 252.00 |
| Total CITY ADMINISTRATOR: | | | | | | 742.87 |
| 10-47-133 HEALTH INSURANCE | 490 | Judd, Dennis L. | D. Judd dental insurance | 490-416 | 04/30/2016 | 89.46 |
| 10-47-310 PROSECUTING ATT | 490 | Judd, Dennis L. | Prosecuting Attorney | 490-416 | 04/30/2016 | 3,374.05 |
| 10-47-330 CITY ATTORNEY - CI | 490 | Judd, Dennis L. | Civil matters | 490-416 | 04/30/2016 | 3,547.33 |
| 10-47-610 MISCELLANEOUS C | 490 | Judd, Dennis L. | Copies, phone calls, etc. | 490-416 | 04/30/2016 | 50.00 |
| Total CITY ATTORNEY: | | | | | | 7,060.84 |
| 10-48-610 MISCELLANEOUS C | 172 | Pinnacle Accounting Group | Council re: financial matters | 1503 | 03/31/2016 | 80.00 |
| Total INDEPENDENT AUDITOR: | | | | | | 80.00 |
| 10-50-250 C. HALL BLDG EQUI | 555 | Lowe's Commercial Services | Smoke detector | 6374622 | 05/04/2016 | 37.02 |
| 10-50-270 UTILITIES - SHOP | 46 | Ashley Valley Water & Sewer | Water and sewer billing | 0475-416SH | 04/29/2016 | 56.00 |

| GL Acct No | Vendor | Vendor Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|-------------------------------------|--------|-------------------------------|------------------------------|----------------|--------------|----------------|
| 10-50-270 UTILITIES - SHOP | 46 | Ashley Valley Water & Sewer | Water and sewer billing | 0476-416SB | 04/29/2016 | 56.00 |
| 10-50-270 UTILITIES - SHOP | 760 | Questar Gas | Monthly Gas Service | 5668-416SH | 04/27/2016 | 100.76 |
| 10-50-271 UTILITIES - CITY HAL | 46 | Ashley Valley Water & Sewer | Water and sewer billing | 1050-416OF | 04/29/2016 | 56.84 |
| 10-50-271 UTILITIES - CITY HAL | 622 | Mt. Olympus Waters | Equipment Rental | 102094540422 | 04/22/2016 | 41.28 |
| 10-50-271 UTILITIES - CITY HAL | 760 | Questar Gas | Monthly Gas Service | 2076-416OF | 04/27/2016 | 112.76 |
| 10-50-271 UTILITIES - CITY HAL | 760 | Questar Gas | Monthly Gas Service | 4475-416GEN | 04/28/2016 | 21.29 |
| 10-50-271 UTILITIES - CITY HAL | 760 | Questar Gas | Monthly Gas Service | 8966-416WW | 04/27/2016 | 50.50 |
| 10-50-271 UTILITIES - CITY HAL | 775 | RDT, Inc. | Garbage Service | 1118-516OF | 05/02/2016 | 61.00 |
| 10-50-271 UTILITIES - CITY HAL | 988 | Strata Networks | Monthly Phone Service | 2637772 | 04/30/2016 | 395.86 |
| 10-50-271 UTILITIES - CITY HAL | 1099 | Rocky Mountain Power | Monthly Electric Service | 9526-416WW | 05/03/2016 | 127.78 |
| 10-50-271 UTILITIES - CITY HAL | 1099 | Rocky Mountain Power | Monthly Electric Service | 9596-416OF | 04/22/2016 | 298.09 |
| 10-50-271 UTILITIES - CITY HAL | 1107 | Utah Department of Technology | Wide area network | 610R1270041 | 04/30/2016 | 497.00 |
| 10-50-271 UTILITIES - CITY HAL | 1107 | Utah Department of Technology | Email accounts | 610R1270042 | 04/30/2016 | 193.20 |
| 10-50-273 FIRE STATION BLDG | 760 | Questar Gas | Monthly Gas Service | 4568-416FD | 04/27/2016 | 188.69 |
| 10-50-273 FIRE STATION BLDG | 1099 | Rocky Mountain Power | Monthly Electric Service | 8576-416FD | 05/03/2016 | 136.75 |
| 10-50-274 UTILITIES - ROADSID | 46 | Ashley Valley Water & Sewer | Water and sewer billing | 0435-416RSP | 04/29/2016 | 23.00 |
| 10-50-279 CELLULAR PHONE | 988 | Strata Networks | Cell Phone | 2631512 | 04/30/2016 | 332.91 |
| 10-50-750 CAPITOL IMPROVEM | 333 | FFKR Architects | Naples Fire Station | 14101-15 | 04/20/2016 | 3,595.25 |
| Total GENERAL GOVERNMENT BUILDINGS: | | | | | | 6,381.98 |
| 10-51-250 EQUIPMENT, SUPPLI | 1201 | Xerox Corporation | Copy charges for M20i | 84445000 | 05/01/2016 | 30.74 |
| 10-51-250 EQUIPMENT, SUPPLI | 1201 | Xerox Corporation | Copy charges for WC3550 | 84445064 | 05/01/2016 | 2.87 |
| 10-51-250 EQUIPMENT, SUPPLI | 1201 | Xerox Corporation | Copy charges for WC7845 | 84555137 | 05/04/2016 | 77.64 |
| 10-51-650 EQUIP/ETC. PURCH | 1210 | Zion's First National Bank | Computer | 2469216G | 04/25/2016 | 1,594.39 |
| Total SUPPLIES/EQUIPMENT: | | | | | | 1,705.64 |
| 10-52-245 COMPUTER SUPPLI | 1006 | Uintah County Recorder | Internet charges | 40182 | 05/01/2016 | 10.00 |
| 10-52-247 MAP REVIEW/ENGIN | 1014 | Uintah Fire Suppression SSD | New construction fire review | 48 | 04/27/2016 | 70.00 |
| Total PLANNING AND ZONING: | | | | | | 80.00 |

| GL Acct No | Vendor | Vendor Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|--------------------------------|--------|----------------------------|-----------------------------|----------------|--------------|----------------|
| 10-54-240 OFFICE SUPPLIES & | 902 | Staples Advantage | Ink cartridge | 3300473607 | 04/27/2016 | 50.70 |
| 10-54-240 OFFICE SUPPLIES & | 902 | Staples Advantage | DVD | 3300556398 | 04/28/2016 | 21.28 |
| 10-54-251 FUEL & OIL | 919 | State of Utah Gascard | Fuel | NP47354186 | 05/02/2016 | 413.85 |
| 10-54-251 FUEL & OIL | 1174 | Pilot Travel Centers, LLC | Monthly fuel purchases | 251516983 | 05/02/2016 | 862.55 |
| 10-54-332 MOBILE UNIT EXPEN | 53 | AT&T Mobility | Wireless Data Connections | 287259274777 | 04/20/2016 | 291.47 |
| 10-54-610 MISCELLANEOUS S | 1210 | Zion's First National Bank | Transaction fee | 7440303 | 04/07/2016 | 1.01 |
| Total POLICE DEPARTMENT: | | | | | | 1,640.86 |
| 10-57-270 UTILITIES - FIRE STA | 760 | Questar Gas | Monthly Gas Service | 9430-416FD | 04/28/2016 | 376.15 |
| Total FIRE PROTECTION: | | | | | | 376.15 |
| 10-58-251 FUEL & OIL | 1174 | Pilot Travel Centers, LLC | Monthly fuel purchases | 251519653 | 05/02/2016 | 23.66 |
| Total BUILDING INSPECTOR: | | | | | | 23.66 |
| 10-59-223 PUBLIC RELATIONS | 283 | Davis Jubilee | Fire station open house | 229857 | 05/07/2016 | 272.13 |
| 10-59-223 PUBLIC RELATIONS | 368 | Golden Corral | Fire station ribbon cutting | 345653 | 05/03/2016 | 990.00 |
| Total EDUCATION & PROMOTION: | | | | | | 1,262.13 |
| 10-60-240 PAPER & CLEANING | 92 | Basin Cleaning Systems | Sanitizer | 53082 | 05/05/2016 | 16.54 |
| 10-60-250 EQUIPMENT REPAIR | 7 | Airgas USA, LLC | Test gas | 9050993975 | 05/03/2016 | 137.65 |
| 10-60-250 EQUIPMENT REPAIR | 277 | Dan's Tire Service | Inspection | 210871 | 04/28/2016 | 15.00 |
| 10-60-251 FUEL & OIL | 919 | State of Utah Gascard | Fuel | NP47354186 | 05/02/2016 | 320.75 |
| 10-60-251 FUEL & OIL | 1174 | Pilot Travel Centers, LLC | Monthly fuel purchases | 251519653 | 05/02/2016 | 94.72 |
| 10-60-252 '06 GMC MAINTENAN | 277 | Dan's Tire Service | Inspection | 211087 | 05/05/2016 | 15.00 |
| 10-60-255 DUMP TRUCK MAINT | 277 | Dan's Tire Service | Inspection | 211087 | 05/05/2016 | 45.00 |
| 10-60-260 SANDER/SNOW PLO | 341 | Fastenal Company | Nuts & bolts | UTVER66653 | 04/28/2016 | 15.00 |
| 10-60-260 SANDER/SNOW PLO | 415 | Holland Equipment | Hydraulic motor | 49624 | 04/27/2016 | 333.35 |
| 10-60-268 SIDEWALKS | 364 | Gemini Concrete cutting | Trip hazard removal | 3558 | 04/24/2016 | 3,000.00 |
| 10-60-272 HIGHWAY 40 BEAUTI | 1210 | Zion's First National Bank | Seeds for planters | 2469216FY | 04/19/2016 | 64.47 |
| 10-60-274 TOOLS & SUPPLIES | 341 | Fastenal Company | Batteries, nuts & bolts | UTVER66632 | 04/27/2016 | 9.95 |
| 10-60-274 TOOLS & SUPPLIES | 341 | Fastenal Company | Batteries, nuts & bolts | UTVER66645 | 04/28/2016 | 22.46 |

| GL Acct No | Vendor | Vendor Name | Description | Invoice Number | Invoice Date | Invoice Amount |
|-------------------------------|--------|-----------------------------|---------------------------|----------------|--------------|----------------|
| 10-60-278 BLUE STAKES | 139 | Blue Stakes of Utah | Monthly fax notifications | UT201601191 | 04/30/2016 | 33.48 |
| 10-60-472 SAFETY CLOTHING/ | 459 | Interstate Barricades | Gloves | 119693 | 04/27/2016 | 119.73 |
| 10-60-473 SAFETY CLOTHING/ | 459 | Interstate Barricades | Gloves | 119693 | 04/27/2016 | 76.50 |
| Total HIGHWAYS: | | | | | | 4,319.60 |
| 10-68-270 UTILITIES-STREET LI | 1099 | Rocky Mountain Power | Monthly Electric Service | 1546-416ST | 04/29/2016 | 2,235.09 |
| 10-68-270 UTILITIES-STREET LI | 1099 | Rocky Mountain Power | Monthly Electric Service | 1546-416ST4 | 05/04/2016 | 26.23 |
| 10-68-272 REPAIRS - STREET L | 613 | Mountain States Lighting | Decorative light base | 7378 | 04/07/2016 | 800.00 |
| Total STREET LIGHTS: | | | | | | 3,061.32 |
| 10-70-263 PAVILION MAINTENA | 555 | Lowe's Commercial Services | Light bulbs | 6374622 | 05/04/2016 | 9.48 |
| 10-70-266 PUMP HOUSE | 555 | Lowe's Commercial Services | Cement repair | 1047 | 04/21/2016 | 14.59 |
| 10-70-271 UTILITIES OF EAST | 46 | Ashley Valley Water & Sewer | Water and sewer billing | 1128-416PK | 04/29/2016 | 56.00 |
| Total PARKS: | | | | | | 80.07 |
| Grand Totals: | | | | | | 28,019.27 |

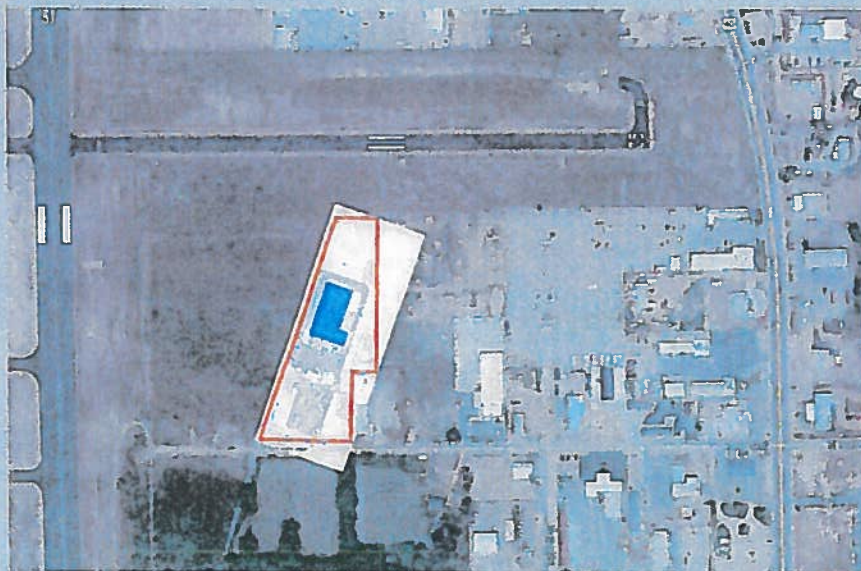
Report Criteria:

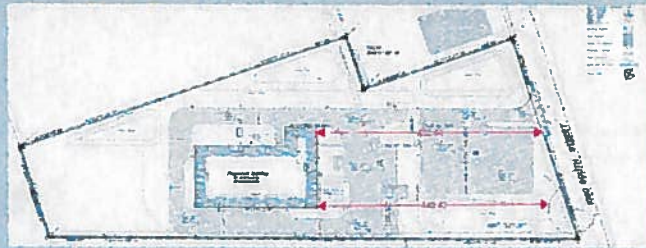
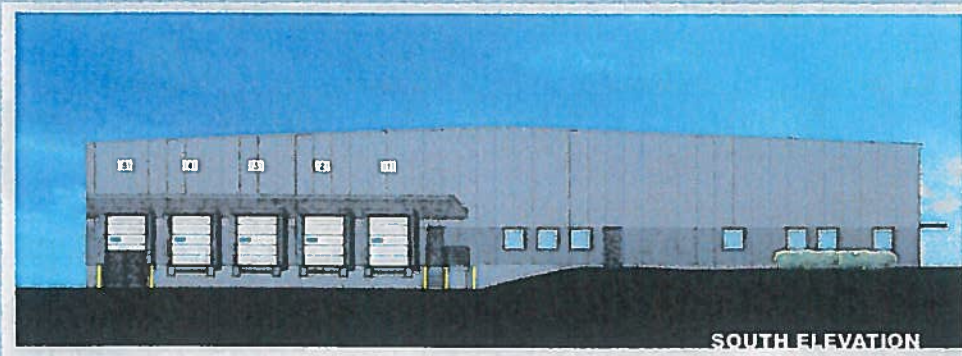
Invoices with totals above \$0.00 included.
Only unpaid invoices included.

Naples City, Utah City Council



May 12, 2016





Thank you
City Council



May 12, 2016





Item No. _____

| | | | |
|--|--|--|--|
| MEMO TO: City Council | | Subject: FedEx – Ground Naples Final Plan | |
| FROM: Heidi Lundberg/ Planning and Zoning | | | |
| Recommendation: It is Planning and Zoning's recommendation to approve the final plans for the new FedEx – Ground Naples building. | | Date: 5/10/2016 | |
| | | Fiscal Impact: | |
| | | Funding Source: | |
| Background: Planning and Zoning commission has reviewed the concept, preliminary, and final plans for the new FedEx – Ground Naples building and find that it meets the Land Use Ordinance requirements for an industrial zone. Concept plan approval was February 16, 2016 Preliminary plan approval was March 15, 2016 Final plan approval was April 19, 2016 | | | |
| Recommendation: Staff's recommendation is to approve the final plan for FedEx – Ground Naples | | | |
| Recommended Motion: | | | |



Item No. _____

| | | | |
|---|--|--|--|
| MEMO TO: City Manager City Council FROM: Building Official | | Subject: Joe Carroll DBA: Classy Brass Reloading Supply | |
| Owner: Joe Carroll DBA: Classy Brass Reloading Supply 1611 South 1500 East, Naples, 84078 Sale of reloading equipment, & supplies, brass, powder, lead & primers. Will also do reloading of ammunition on site. Sale of Ammo. | | Date: May 9 , 2016 | |
| | | Fiscal Impact: None | |
| | | Funding Source: None | |
| Background: Joe has purchased the building at 1611 S 1500 E Naples and wants to relocate his business from the County to Naples. The building is located in an I-1 zone which allows for wholesale sales. The building has been inspected and approved for its use by the Naples Building Official and the Uintah Fire District Fire Marshall. | | | |
| Recommendation: Staff's recommendation is to approve the business License for Classy Brass Reloading Supplies. | | | |
| Recommended Motion: | | | |



Item No. _____

| | | | |
|---|--|---|--|
| MEMO TO: City Council/Manager | | Subject: Shaunda Rodriguez Business License DBA : <u>Hair By Boe</u> 2130 East 1900 South, Naples 84078 Lot 16 of The Farm Subdivision | |
| FROM: Building Official | | | |
| Recommendation: Approval of the Business License Application for Shaunda Rodriguez to operate a hair salon from her home, at 2130 East 1900 South lot 16 of the farm subdivision as a home occupation. | | Date: May 3, 2016 | |
| | | Fiscal Impact: \$ | |
| | | Funding Source: | |
| Background: The Home is located in an R-1 Zone. The Naples City Land Use ordinance chapter 2-24, section 02-24-002 Permitted Uses list home occupations are allowed in accordance with chapter 13 of this ordinance. 02-13 Home Occupation Permitted home occupations include (B) Barber shops and Beauty shops with (1 chair). The Hair Salon meets the requirements of the R-1 Zone to operate as a home occupation. The Building Official has inspected the salon and approved it for a business License. | | | |
| Recommendation: <u>Staff's recommendation</u> is to approve a business license for Shaunda Rodriguez to operate her business, DBA: <u>Hair BY Boe</u> out of her home. She meets the requirements for a Home Occupation. | | | |
| Recommended Motion: | | | |



Item No. _____

MEMO TO: City Council
FROM: Road Department *RC*
Recommendation:

Subject: Expenditures for Herbicides

Date: May 9, 2016

Fiscal Impact: \$ ~~721.90~~ 1050.22

Funding Source: 60-267

Background: In the past we have purchased many herbicides in bulk, and built up a reserve to work with. And we have not bought any herbicides yet this year. However working with herbicides we do have to make changes because of the plants build up an immunity to the herbicides after time. We also have the training of certified applicators in this area, and are grateful for the support for this training.

Recommendation: My recommendation is for expenditure fo Razor Pro 10 gallons \$143.90. And Esplanade ½ gallon \$478.00 Plus \$100.00 shipping

Prospective 4 pounds \$ 328.32
Recommended Motion: I would recommend a motion for \$721.90 for Herbicides for this budget year

"



Item No. _____

MEMO TO: City Council

FROM: Joshua Bake, City Manager

Subject: City Cell Phones

Recommendation:

That City Council approve changes to the City Cell Phone Policy and usage format.

Date:

May 10, 2016

Fiscal Impact:

Reduction in approximately \$870 annually

Funding Source:

Background:

The City of Naples currently issues cell phone to the City Administrator, Building Official, Road Superintendent, and Road Department employees. The total cost for city cell phones is approximately \$4,050 annually.

Due to the recent conversations and trainings given by the Utah Local Governments Trust, Utah League of Cities and Towns, the Utah City Managers Association and various others trainings; staff is recommending that the city terminate the process of issuing city phones and move to an allowance format.

It is crucial that the employees be able to be contacted for work related issues and therefore the issue of an allowance to so that the employees can have access to city phone will be extremely beneficial.

After contacting 22 various cities throughout the state, staff recommends using the averages from these cities as our phone allowances. The results are as follows:

| Naples City Cell Phone Policy Proposal | | | | |
|--|--------------------|--------------|-----------------|-----------------------|
| | City Issued Phones | | | |
| Currently | | | | |
| Naples City Employees* | \$4,050 | | | |
| | | | | |
| Proposed Plan | Total Cost | City Manager | Department Head | General City Employee |
| | \$3,180 | \$100 | \$60 | \$35 |
| Survey done from 22 Utah Cities | n/a | \$100 | \$60 | \$35 |

Notes: There will be a one-time charge of approximately \$1400. City Annual savings are approximately \$870

** Does not include Police Department*

*** Allowance should include standard warranty and cost of periodic phone replacement*

Recommendation: